

... a great experience that I would highly recommend to every international student!

FACT SHEET

Tohoku University Graduate School of Economics and Management Exchange (EMEX) Student Exchange with Partner Universities

Our Program called EMEX

EMEX stands for Economics and Management Exchange

- Study courses in the economics department
- Attend Japanese language and culture lessons
- Attend university field trips
- Experience Japanese culture
- Enjoy intercultural activities with Japanese and international students
- Share experiences with the local people

English Language Requirement:

- Fair command of English **equivalent to TOEFL iBT 79**.(e.g. TOEFL, IELTS)
- If applicants want to submit any other proof, please consult with the Instruction Section through their coordinators.
- If applicants enroll in a course generally instructed in English, a CERTIFICATE issued by their home university which verifies their enrollment will be validated as a language certificate.

Contact

- **Email:** eco-in@grp.tohoku.ac.jp
- **Postal Address:** 27-1 Kawauchi, Aoba-ku, Sendai, 980-8576, JAPAN

Eligibility

Applicants need to be enrolled as regular undergraduate or graduate students in one of Tohoku University's partner universities until the end of the exchange program.

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Nomination:

Exchange students must be officially nominated by their home university before submitting their application.

KEY DATES AND DEADLINES

Nomination Deadlines	Fall Semester: Apr.1-May 15 Spring Semester: Oct.1-Nov. 15
Application Deadlines	Fall Semester: May 15 Spring Semester: Nov.15
Semester Dates	Spring Semester: Classes begin: early April / Classes end: early August Fall Semester: Classes begin: early October / Classes end: early February
Orientation Day	Two or three days prior to the semester start

How to apply

The home university selects and nominates the candidates and informs us by email. We will provide the candidate with the necessary documents, URL and password to complete the online application.

*** Required documents:**

- Certificate of application
- Letter of recommendation from home university
- Certificate of enrollment at home university
- Academic transcript at home university
- Statement of purpose including study plan at Tohoku University (one page)
- Photograph data (high resolution image)
- Photocopy of passport identification page (page with the applicant's photo and name)
- Insurance Enrollment Pledge and Pledge (designated format)
- Certificate/proof of applicant's English ability

*Applicants should upload the documents to complete the application and inform us by email of submission.

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Notification of Results

Results will be sent to the home university by email.

Number of students accepted:

Depends on the MOU

The maximum number designated in the MOU is not always guaranteed. It is determined based on the availability of suitable academic advisors for the prospective students etc.

Course Registration

- Undergraduate exchange students can take courses taught in English from the English program (IPLA, International Program in Liberal Arts) run by Global Learning Center in our university or some GPEM courses if they meet prerequisites and receive an approval from instructors.
- Graduate-level exchange students can take courses offered in our English-language graduate programs (GPEM) if they meet prerequisites and receive an approval from instructors.

Credit System

- One (1) Tohoku University credit is awarded for 45 hours of school work.
- The academic credits earned at Tohoku University should be acceptable at the student's home institution in accordance with the student exchange agreement.
- Students interested in pursuing credit transfer should discuss this with their academic advisor at their home institution.

Grading Scale

AA:90-100 / A: 80 – 89 / B: 70-79 / C: 60-69 / D: below 59 (fail)

Academic Transcripts

Transcripts will be sent directly to the partner university approximately two (2) months after the completion of the program.

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Visa Procedures

1. After notification of the result, successful applicants will be guided to our web application system for the Certificate of Eligibility (CoE). Student will be required to submit an application.
2. Tohoku University will then apply to the Immigration Bureau for the CoE on behalf of students. It takes two months for the certificate to be issued.
3. The CoE will be sent to students.
4. Students must apply for the Visa using the CoE at the Japanese embassy/consular office in their home country before departure for Japan.

Insurance

All exchange students for Faculty of Economics / Graduate School of Economics and Management are required to enroll in the following insurances:

1. Students are required to enroll in “National Health Insurance”.
This insurance will cover 70% of medical costs at clinics or hospitals. The fee is approximately JPY 20,000/year. Foreign residents, except those on temporary stays, must enroll in this insurance.
2. “Personal Accident Insurance for Students Pursuing Education and Research” is also mandatory. The fee is JPY 1,000 (for 1 year). Without it, students will not be able to participate in some of the practical training courses. It covers:
 - Cases where the insured suffers a physical injury as a result of sudden and unforeseen accidents of an external origin while engaged in educational and research activities at this university
 - Cases where the insured sustains a physical injury while commuting to school or in transit between school facilities.
3. Students are also required to enroll in “Personal Liability Insurance for Students”.
This insurance will cover liability in the event of bodily injury and/or property damage caused by the insured students to third parties in the course of daily life. The cost is approximately JPY 14,000 (for 1 year).
To prepare for any emergencies that may arise, we strongly recommend students also purchase “Overseas Travelers’ Personal Accident Insurance” for incoming exchange students before leaving their countries.

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Accommodation

University Dormitories are available, but depend on vacancy.

Accommodation information and application form will be distributed to individual exchange students after they are admitted to our school.

Generally, the monthly rent range for a single room of dorm is 10,000 yen to 40,000 yen. http://sup.bureau.tohoku.ac.jp/housing/index_en.html

Please note that dormitories are usually not open for move-in over weekends.

Estimated Cost of Living

Living expenses for exchange students in Sendai are between JPY80,000 – 100,000/month (incl. accommodation fee)

*You will be required to report the amount of support you will receive for expenses while in Japan on the CoE application.

On Exchange Completion

Students must agree to return to their home country, or leave Japan, on completion of the exchange period.

Other

Pick-up Service:

There is no pick-up service. Students need to come to their university dormitory independently. Access information will be sent to the successful applicants via email.

Useful information:

TOHOKU UNIVERSITY Support http://sup.bureau.tohoku.ac.jp/index_en.html

Sendai travel information <http://sendai-travel.jp/>

